



## **AGM 2025**

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The Annual General Meeting of Stirlingshire Voluntary Enterprise Ltd will be held at **11.45 on Thursday 25<sup>th</sup> September 2025** in the Conference Room at Colleges Scotland Argyll Court, Castle Business Park, Stirling, FK9 4TY

The AGM will be preceded by the Collaboration, Creativity and Change Third Sector Summit 09:30- 11:30. More info can be found [here](#)

### **AGENDA**

1. Welcome and apologies for absence
2. Approval of the minutes of previous AGM
3. Chair's Report on behalf of the Board of Directors
4. Finance Report
5. Proposals - Ordinary Resolutions
6. Election of Directors
7. Remarks from the incoming Chair

A light lunch and refreshments will be served at 12:30.

#### **Stirlingshire Voluntary Enterprise Ltd**

Company Limited by Guarantee No SC387876

Scottish Charity No SC041875

Registered Office: Cameron House, Forthside Way, Stirling, FK8 1QZ



**PROPOSALS: Ordinary Resolutions (require simple (50%) majority)**

**Proposal 1: Adoption of Accounts**

That the accounts for the financial year ending 31<sup>st</sup> March 2025 be adopted.

Proposed: Emma Macgregor                      Seconded:

Copies of the accounts are available on the SVE website and also available at the A.G.M.

**Proposal 2: Appointment of Independent Examiners or Auditors (as applicable)**

The Trustees propose that David Nicholls of Brett Nicholls & Associates be appointed as Independent Examiner for the account's year ended 31<sup>st</sup> March 2026.

Proposed: Emma Macgregor                      Seconded:



## **Election of Directors**

The following current Directors of SVE are eligible for re-election and are hereby proposed to the Annual General Meeting (AGM) for election to the Board of Directors:

Cath Hood  
Graham Struthers  
Iain Barclay  
Lyndsay Condie  
Richard Norman

In addition, the following members of SVE have submitted applications to join the Board of Directors and, following a comprehensive recruitment campaign, have been duly endorsed by the current Board for election at the AGM:

Kirstie Blair  
Lesley Gallagher  
Maggie Gorman

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**Guidance & Instructions for Proxy Voting Form** for the Annual General Meeting of Stirlingshire Voluntary Enterprise Ltd on the **25<sup>th</sup> September 2025** or at any adjournment thereof.

### **Eligibility**

Members groups of SVE are entitled to vote at the AGM, in person or by proxy. Each member group has one vote only.

### **Voting In Person**

Representatives of voting member groups who are attending the AGM will be provided with voting papers at the meeting and should not complete a proxy voting form. Members who have completed a proxy voting form will not be permitted to vote at the meeting unless they have withdrawn their proxy vote, in writing, before the meeting commences.

### **Voting By Proxy**

Voting member groups who will not have a representative at the AGM may appoint a proxy to vote on their behalf. They should **complete the Proxy Voting Form and return it to** the: Chairperson, SVE, Cameron House South, Forthside Way Stirling FK8 1QZ or [info@sventerprise.org.uk](mailto:info@sventerprise.org.uk) **by 5:00pm on Monday 22nd September 2025.**

### **Instructions for completing the Proxy Voting Form**

You have 4 options for casting a vote by proxy. Please choose one option and follow the instructions listed:

**Option 1:** You may appoint the Chair of the meeting to cast your vote at his or her discretion. For this option please complete Form A only.

**Option 2:** You may appoint the Chair of the meeting to cast your vote according to your instructions. For this option please complete Forms A and C.

**Option 3:** You may appoint any person who will be present at the meeting to cast your vote at his or her discretion. For this option please complete Form B only.

**Option 4:** You may appoint any person who will be present at the meeting to cast your vote according to your instructions. For this option please complete Forms B and C.

### **Please note:**

Proxy votes may only be cast by a person who is personally present at the meeting. Appointing the Chair of the meeting, whoever that may be, ensures that your proxy vote will be cast.

A proxy may cast your vote or abstain at their discretion unless specifically instructed otherwise by Form C. If you use Form C to specify how your vote is to be cast on some items but not others, your proxy may use your vote or abstain, at his or her discretion, on the items which are not specified.

**Proxy Voting Form** for the Annual General Meeting of Stirlingshire Voluntary Enterprise Ltd on **Thursday 25<sup>th</sup> September 2025** or at any adjournment thereof.

**FORM A**

We (name of member group) \_\_\_\_\_,  
hereby appoint the Chair of the meeting as our proxy, to speak on our behalf and cast our  
vote at his/her discretion, except as specified in Form C

Signature: \_\_\_\_\_

Position in Group: \_\_\_\_\_ Date: \_\_\_\_\_

**FORM B**

We (name of member group) \_\_\_\_\_

hereby appoint (Proxy's name in block letters)  
\_\_\_\_\_

as our proxy, to speak on our behalf and cast our vote at his/her discretion, except as  
specified in Form C

Signature: \_\_\_\_\_

Position in Group: \_\_\_\_\_ Date: \_\_\_\_\_

**FORM C**

We (name of member group) \_\_\_\_\_

hereby instruct our proxy to cast our vote as follows  
(please place a cross in one box for each proposal):

Proposal	For	Against	Abstain
1. Ordinary Resolution: Adoption of Accounts			
2. Ordinary Resolution: Appointment of Independent Examiners or Auditors			

Signature: \_\_\_\_\_

Position in Group: \_\_\_\_\_ Date: \_\_\_\_\_

**This form should be returned** to the: Chairperson, SVE, Cameron House, Forthside Way,  
Stirling FK8 1QZ or [info@sventerprise.org.uk](mailto:info@sventerprise.org.uk) **by 5:00pm on Monday 22<sup>nd</sup> September 2025.**

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